

**Oakview Heights Homeowners Association
Board of Directors Meeting Minutes**

Date: July 8, 2007

Time Started: 3:00 PM

Board of Directors Present:

David Cooney Yes

Jeanice Fanslow Yes

Carrie Pena Yes

Proof of Notice of Meeting or Waiver: Attached

Reading of Minutes of Last Meeting Dated: Minutes were not read.

Minutes of Last Meeting Approved DC DWC JK [Signature] CP [Signature]

Reports of Officers: No reports were heard.

Report of Committees: No reports were heard.

Unfinished Business: No unfinished business was reported.

New Business:

Election of Officers

Carrie Pena - President

David Cooney - Vice President and Secretary

Jeanice Fanslow - Treasurer

The following resolutions were approved:

Retention of Records Schedule

Change of Signers on all OHHA Bank Accounts

New forms were discussed.

Assessments to owners

Member complaints

Resolutions

Request for Architectural Review Approval

The directors will review these forms for possible approval at the next meeting.

Retention of records and the way that records are stored. Getting the existing records and post office box keys from the previous administration.

Budget process. It was determined that the association has not had an audit for some years and that one should be done. Also, a review of past assessment records needs to be done to determine the correct status of each lot.

The CC&R's state that the Directors meetings are to take place in King County. The attorney will be contacted to correct this to Pierce County.

The board is not sure of the tax status and it appears that taxes have not been filed since 1997. The Board will contact the previous administration for more information and records.

It was decided to send an introduction letter to all members introducing the new board members. It was also decided to establish a new web site where new and existing members could get information about the Association such as the CC&R's, Bylaws, and forms.

The annual report from the state is still pending from the attorney. It appears that the board does not need to go through an attorney for this.

Regular BOD meetings will take place at the Roy Library and Community Center from 7:00 to 8:30 PM. The next meetings were scheduled for August 8th and September 19th. The directors determined that another special meeting was needed prior to that time and one was scheduled for July 29th at 1:30 PM.

Adjournment at: 5:30 PM



David Cooney, Secretary / Vice President